

WENTLOOGE COMMUNITY COUNCIL

Serving the Communities of Peterstone and St Brides



Chairman: Judy Clatworthy Vice Chairman: Julie Foster
Clerk: Nikki Malpas c/o Peterstone Village Hall, Peterstone, Wentlooge, CF3 2TR
email: clerk@wentloogecommunitycouncil.co.uk

ANNUAL GENERAL MEETING OF THE COUNCIL MINUTES

The Annual General Meeting of Wentlooge Community Council was held at Peterstone Hall on Tuesday 20th May at 19.15 pm.

MINUTES

- **To elect a Chairperson for the Council Year 2025/26**

- Councillors voiced concerns about electing a Chair and Vice Chair due to Safety Concerns.
- Councillor Foster highlighted harassment and threats against councillors, including former Councillor, Brian Mile's withdrawal from public duties and community.
- The stakeholders insufficient support and failure to address safety concerns were criticized. Staunch message needs to be sent to stakeholders that we are trying to carry out a public duty, so safety needs to be assured.
- Proposals to anonymize councillor identities online and provide more support to our councillors.

Conclusion:

- The council unanimously refused to elect a chair or vice-chair until safety guarantees are provided.
- No decisions can be voted on until leadership roles are filled.

- **To receive the Chairpersons Declaration of Acceptance of Office**

- Unable to complete due to concerns stated above.

- **To elect a Vice-Chairperson for the Council Year 2025/26**

- Unable to complete due to concerns stated above.

- **To receive declarations of personal and personal/prejudicial interests**

- Councillors agreed to continue to register personal and prejudicial interests at each meeting.
- All Councillors agreed individually to be bound by the code of conduct - declarations already signed.

- **To consider arrangements for the filling of Councillor vacancies through the process of co-option.**

- Safety issues to be addressed before filling vacancies

- **To appoint Committees and Working Parties**

- Council not big enough to appoint working parties. Cllrs to collaborate when necessary. Cllrs to support Clerk as she is new to the job and needs guidance from Cllrs until qualifications are obtained. Cllrs support ongoing training costs.

- **Appointment of Representatives**
 - Community Liaison Committee with Newport City Council - Cllr Foster and Cllr Clatworthy agreed to continue as representatives. Cllr Turner will also act as representative when needed.
 - One Voice Wales Area Committee - Cllr Foster and Cllr Clatworthy agreed to continue as representatives. Cllr Turner will also act as representative when needed.
- **To appoint a Data Protection Officer and consider renewal of registration with Information Commissioner's Office from 01 September 2025**
 - Clerk to act as Data Protection Officer.
 - All agreed renewal of registration with Information Commissioner's Office from 01 September 2024.
- **To review the statement of accounts for 2024/25**
 - Council to reconvene on Sunday 25th May to review accounts.
- **To note Council agreed in February 2025 that Internal Auditor for 2024/25 would be Ms K Richards**
 - Letter of engagement received. Fee of £150 agreed.
- **To review Standing Orders and/or Financial Regulations as minuted February 2025**
 - To be discussed once safety issues are resolved.
- **To review the Councils Insurance Arrangements and renewal of policy**
 - All agree to continue with Zurich for £300
- **To confirm the bankers for the Council (currently Unity Bank)**
 - All agree to continue with Unity Bank
- **To review the current cheque signatory arrangements**
 - Continue with current signatories, Cllr Clatworthy and Cllr Foster
 - All agree to add Cllr Turner as signatory.

Items that have not been agreed upon will be reviewed once advice is sought from the stakeholders to address the issues mentioned.