

## **WENTLOOGE COMMUNITY COUNCIL**

Serving the Communities of St Brides and Peterstone  
[clerk@wentloogecommunitycouncil.co.uk](mailto:clerk@wentloogecommunitycouncil.co.uk)



## **MEETING OF THE WENTLOOGE COMMUNITY COUNCIL**

**TUESDAY 15<sup>th</sup> April**

**nm 2025, ST BRIDES VILLAGE HALL**

### **MINUTES**

#### **Present:**

Vice Chair, Cllr Julie Foster  
Cllr Ann Farrugia  
Cllr Ann Picton  
Cllr Lucy Turner  
Clerk Nikki Malpas

4 Members of public  
City Cllr Trevor Watkins  
No police presence

#### **Apologies**

Chair, Cllr Judy Clatworthy

#### **Declaration of Interest**

Cllr Lucy Turner  
Cllr Ann Picton

#### **Minutes**

To confirm the Minutes of the Meetings of the Council held on 18<sup>th</sup> March 2025

Proposed Cllr Turner Seconded Cllr Ann Picton

#### **Matters arising from the minutes**

- NCC Liaison Meeting postponed to July
- Cllr Foster and Cllr Turner attended the One Voice Wales Area Meeting and reported that presentation by Keep Warm Wales was relevant to our community. The scheme has been running for 2 years and has just been awarded further funding for the next 5 years. The scheme helps residents to get support if struggling to pay their fuel bills as well as considering the further effects this has on residents such as poor mental health. They are linked to other relevant agencies who may be able to provide support to those suffering due to fuel poverty and educate people on the benefits of newer more cost-effective heating systems. It was stated that this scheme is not means tested. Further information to be uploaded to the website soon. Cllr Picton also shared a letter posted to residents from Solar Together, in partnership with Newport City Council, offering group buying to householders. Again, further information will be linked on our website as soon as possible.
- Cllr Foster and Cllr Turner attended the Cardiff Council Local Development Plan meeting. The relevant information from this to our community, is that the estuary falls under the 17 Sites of Special Scientific Interest (SSSI), and as such will be provided with extra protection during the development process.
- Cllr Foster, Cllr Turner and Clerk attended a Biodiversity webinar and shared that we are in the process of reviewing our Biodiversity Plan as this will form part of our audit next year. Our community will fall within group one as we do not own or maintain any buildings or land ourselves, but we are still responsible for ensuring everything we do informs our processes and commitment to being more ecofriendly. We are also encouraging the wider community to be a part of this change by possibly planting wildflowers and considering how their gardens support the local wildlife. We will consider using ecofriendly supplies and continue the planting of native friendly pollinators and wildflowers as well as organising a site visit with our Biodiversity link at One Voice Wales and other Gwent Level Stakeholder Groups. The LERC app was discussed as a way for the public to get involved with identifying and recording local plant species. Once visits are organised and further information is gathered, this will also be uploaded to the website. Clerk also fed back on the Seal webinar related to the biodiversity plan. Seals have been reported along the coast area and are in increasing danger from public disturbances, in particular the plastic flying ring toys that are popular on the beach and along other water ways. These plastic rings can become stuck around the necks of seals and other wildlife causing severe injuries and some cases death. Swansea have passed a motion to ban the flying rings and are encouraging other councils to follow suit in an effort to make Wales the first country to ban them completely. Information will be added to the website soon.

### **Police Matters**

No police were present; it was also noted that we have not received a police report since January.

Residents of the Lighthouse Park report that the antisocial behaviour is still ongoing with the latest event being an electric bike that was stolen from a member of the public as they were forced off the bike in daylight by 3 men. Police attended and looked at CCTV footage but no update. Many other E-bikes are reported to have been seen riding up and down the coast path causing a danger to walkers as well as a car seen driving on the lower path. Member of public questions how a public vehicle can access this area? Cllr Foster suggests contacting relevant stakeholders to try and implement a joint approach to tackling the behaviour due to how long it has been going on with no real progress. Clerk will contact Police, NCC, NRW and Living Levels to tackle this issue.

### **City Councillor Report**

Cllr Watkins issued a reminder for the next surgery on 17<sup>th</sup> April at Marshfield Village Hall 6-8pm and Coedkernew Parc Golf Club 23<sup>rd</sup> May.

Item	Update 15.04.25	Follow up
St Peters Sewerage Scheme	Advised that they were now able to process adoption week commencing 7 <sup>th</sup> April. Dwr Cymru Welsh Water are preparing a preadoption report and NCC wish to expedite this process. Once NCC are happy with the report they will update further.	20.05.25
Lighthouse Park evening closure	Still no update from NCC with regards to locking the car park. Letter was sent to CEO on 23.03.25 from previous clerk Sara Nurse. No reply received either.	20.05.25
Traffic survey	No further update. Advised that Cllr still waiting for data from NCC.	20.05.25

### **Public Participation**

Residents' states again, in reference to police matters statement above, that the carpark continues to attract antisocial behaviour in the form of parking all hour's day and night, taking drugs and generally causing nuisance and intimidation to the elderly residents. With reference to the letter to NCC CEO written by our previous clerk Sara Nurse, the residents wished to send thanks to her for writing such a wonderful letter on their behalf and to acknowledge everything she had done to support them. Clerk will follow up with another email to push for a reply.

A resident also wanted to query the rules regarding dog walkers on the foreshore, possibly from a local business, with a large group of 15-20 dogs, some of which are off lead. The resident stated that there is generally 2 walkers but fear that with the number of dogs it would be impossible to have them under control should anything happen. This is of particular concern with the cattle that are grazing along the foreshore now. Cllr Turner states that all dogs should be on leads and under control as they are at risk of a £1000 fine if dogs are off lead and cause damage. It was noted that there are no warning signs along the St Brides section, these need to be placed on council land. Clerk will email NCC to query getting signs erected. Another member noted that there are no dog waste bins available in the area and there is a lot of waste not picked up by dog walkers or poo bags have been left littered around the area. Cllr Watkins states that putting in more bins encourages the public to place large black bins adjacent to these too, causing more issues for waste collectors. A resident then added they find the system to book a slot for the tip for extra waste is a pain to do. Cllr Watkins informed residents that they can have multiple recycling bags to help with extra waste, which members were not aware of. Information will be added to our website to notify residents of this.

The next resident report required 2 councillors to leave the meeting temporarily due to a declaration of interest.

A member of the public wished to state concern over the future of the boxing club being held in St Brides Village Hall, which provides a service to residents across Duffryn, Marshfield and beyond to both children and adults. Cllr Foster stated that WCC do not own or have any authority over the use of the hall but confirmed that the constitution of the hall does not permit any business use. Any use of the hall needs to be not for profit or have charity status, and the hall needs to be available for the locals. A separate St Brides Village Hall Committee meeting is scheduled for tomorrow 16<sup>th</sup> April, which does not include WCC.

### **Council Finances** 15 mins

March Reconciliation approved by vice chair and year end accounts approved by council.

Examination and Payment of Accounts including reconciliation at 31.03.25

Examination of year-end financial year 24/25 and approved by Council to be submitted for audit

Update from Audit Office. Katie Cone confirmed as auditor for WCC again this year. Payments by cheque this month due to change of clerk and delay with bank to update details.

Method	Payee	Description	Amount
CHEQUE	Clerk	Expenses	£16.99
CHEQUE	Vision ICT	New email for clerk	£10.00
CHEQUE	Marie Curie	As agreed at 18.03.25 meeting	£100.00
CHEQUE	Planning Aid Wales	Training	£100
		*** Redacted GDPR	

### **Matters to note or review and agree** 15 mins.

Item	Detail
Request for WCC to adopt Helium Balloon ban from Cllr Forsey, Cabinet Member for Climate Change and Bio diversity.	All agreed. Council agreed to support the ban of helium balloons in their community and Clerk will write to Cllr Forsey to update her.
Council to agree Biodiversity training	Members attended biodiversity training and seal webinar; feedback given.
NCC signage for Lighthouse Park	Acknowledged
VE Day 80 – 8 <sup>th</sup> May	Afternoon Tea planned for Sunday May 11 <sup>th</sup> 2-4pm at Peterstone Village Hall. Cllr Turner to design invite and arrange to print for all residences within WCC area. Cllrs to arrange distribution. Information will also be added to website. RSVP required by 30 <sup>th</sup> April to attain numbers for catering. Cllr Turner to buy food from Costco. Dietary requirements to be considered. Themed quiz and children's colouring/craft to be arranged. Optional VE themed fancy dress or personal choice to reflect occasion eg wearing of relations medals or uniforms. Section 137 to fund.
New Clerk Access to Work budget approval through Department of Working Pensions.	Council agreed to fund £500 towards key equipment which should be added to the asset register. One Voice Wales have agreed that we are compliant with DWP invoicing for current equipment at the value of £1866. The £500 contribution from WCC will be deducted and the remaining £1366 will be refunded.
Update from NCC on signage and planter positioning	Email received from NCC stating they are facing year end constraints at the moment but hope to update mid-April. Council to agree

Senedd Consultation on Local Councils role Governance and Accountability	Item moved to May meeting as full Council required to progress.
Consultation on Cardiff Regional Transport Plan	Item moved to May meeting as full Council required to progress.
Letter to Welsh Government on waste funding	Approved. Chair has been unable to discuss with other Community Council Chairs due to family bereavement. Cllr Foster suggests signs for environmental purposes to be litter aware.
SSAFA requested funding	Donation agreed £100
Changes to Litter Picking	Cllr Foster in contact with Keep Britain Tidy, awaiting information. Zurich have not replied with update.
Cardiff City Council Local Development Plan Consultation	Cllrs Foster and Turner fed back on session. See Matters arising from minutes paragraph.
Save The Six Bells Group Meeting	Item moved to May meeting as full Council required to progress.
Update on Transport Strategy Group	No additional issues to add.
AGM arrangements May	To be arranged for May 20 <sup>th</sup> Peterstone Village Hall. Agenda to be as previous. Add Cllr Turner as signatory.

### Planning

Ref	Applicant	Detail	Update
24/0772	Blas Gwent	Extension of existing polytunnel, erection of an agricultural barn with a photovoltaic array on the roof and installation of a sewage treatment system	Granted with conditions
24/0955	Ty Mawr Farm	PROPOSED HAY STORAGE BARN AND RETENTION OF NEW SITE ACCESS, FARM TRACKS AND YARD AREAS (RETROSPECTIVE)	Retrospective application
25/0230	New Dairy Farm Lighthouse Road	LAWFUL DEVELOPMENT CERTIFICATE FOR THE COMMENCEMENT OF DEVELOPMENT IN RELATION TO PLANNING PERMISSION 11/0883	Delegated. Cllrs voiced concerns. These are to be emailed to clerk to send objections.
25/0269	Oakfields Nurseries Newport NP10 8SF	REPLACEMENT OF OLD FENCE WITH SECUREBRICK WALL AND GATES	Part retrospective
25/0037	Hartland Church Road St Brides Wentlooge Newport NP10 8SQ	DEMOLITION OF EXISTING GARDEN ROOM TO ENABLE THE ERECTION OF A TWO STOREY SIDE AND SINGLE STOREY REAR EXTENSION	Granted with Conditions

Cllr Foster is in contact with Neil Gunther to update on planning, meeting to be arranged.

### **Correspondence/Consultations**

Chair and Cllrs to consider dates for meeting with Save the Six Bells Group to understand how Council can support with funding. Clerk to contact NALC in relation to this.

Request for donation from Llangollen Eisteddfod refused due event not being local.

### **Any Other Business - Correspondence not specifically referenced on the agenda**

(Decisions cannot be taken in relation to matters raised under this agenda item).

The Meeting concluded at **22.25** The next meeting is scheduled to be held at Peterstone Village Hall on Tuesday 20.05.25

*All minutes are posted on the notice boards at St Brides and Peterstone as well as the website within 3 days of approval at Council meeting.*

**Clerk to the Council**

**clerk@wentloogecommunitycouncil.co.uk**