

WENTLOOGE COMMUNITY COUNCIL

Serving the Communities of St Brides and Peterstone
clerk@wentloogecommunitycouncil.co.uk



MEETING OF WENTLOOGE COMMUNITY COUNCIL **TUESDAY 24th JUNE 2025 AT PETERSTONE VILLAGE HALL** **MINUTES**

Present:

Cllr Judy Clatworthy
Cllr Julie Foster
Cllr Lucy Turner
Cllr Ann Picton
Cllr Frank Lovejoy
Clerk Nikki Malpas

No members of public
PCSO Laurance Howley
PCSO Huw Moses

Apologies/Declaration of Interest *

Cllr Anne Farrugia

Minutes

- Acknowledged the Minutes of the meeting Council held on April, May, and AGM 2025. April/May minutes could not be approved due to unresolved governance issues (lack of elected officers). This will be remedied next meeting once issues resolved. Minutes acknowledged and AGM signed. Participants agreed to defer approval until the next meeting when officers could be elected
- Please note change of date and venue due to police advise assuring Cllr safety. Meeting began at 19.40 due to prior booking in hall until 19.30.

Matters arising from the minutes

- Update from Cllr Foster on planning meeting with NCC planning offer. A number of sites were under scrutiny and will be monitored for planning discrepancies
- Cllr Turner and the Clerk attended a Keep Wales Tidy webinar about free packs (small, medium, large). A meeting with Rachel from OVW is scheduled for 01.07.25 at 11am to assess suitable sites in Peterstone and St Brides. They will also revisit the 2020 St Brides site to see if it qualifies for a top-up pack and discuss possible collaboration with the Lighthouse Park Manager on new pack locations.
- It was also noted that there is a litter pick arranged for 1st July at Marshfield Community Centre at 11am.

Police Matters

PCSO's Howley and Moses gave the following updates:

- Operation Absorb has been delayed due to waiting for DVSA confirmation. This will be from Peterstone Golf Course down to St Brides to address vehicle safety and compliance.
- Car fire on St Mellons Road, not being treated as suspicious. Owner present.
- Camper van and 2 cars ended up in the reën over the past month. Barrier hasn't been repaired since a previous vehicle left the road leaving open space to reën.
- Long grass verges sited as a danger to road users on dangerous bends. Cllr Clatworthy noted this has been mentioned at Chairs meeting, there is a grass cutting schedule, we need to put forward most dangerous areas to Cllr Screen to address with NCC. Very large pothole towards Morgan Way also noted. Cllr Screen requested if anyone can get a What Three Words location, he will request this be remedied too. There is a conflict between biodiversity needs and safety risks as the council is trying to promote the wildlife population and there are many nesting birds until September. Safety concerns at problem junctions need to be prioritised.

City Councillor Report

Ward Cllr Surgeries will be;

Date	Time	Location
Friday, 20th June	6-8pm	Duffryn Community Centre
Friday, 18th July	6-8pm	St. Marys, Marshfield
Friday, 19th September	6-8pm	Duffryn CC
Friday, 17th October	6-8pm	St. Marys, Marshfield
Friday, 21st November	6-8pm	Duffryn CC

Cllr Screen to attend PEDW hearings for the proposed Solar Farm. Welsh Government in favour of maintaining the Wentlooge Levels. Ward councillors to take a neutral stance on the proposal but requesting mitigation if proposal agreed. There are many benefits as well as risks to this proposal with many people voicing concerns over the safety issues. Update to follow after hearings.

Item	Update 20.05.25	Follow up 24.06.25
St Peters Sewerage Scheme	Cllr Watkins informed that Dwr Cymru preparing preadoption report	Email received stating that work should be starting imminently. Need to contact Cllr Watkins for further update.
Lighthouse Park evening closure	Reply from NCC CEO confirming the barrier will not be locked but offering meeting with Head of Service	Cllr Screen to contact NCC to arrange meeting.
Traffic survey	Cllr Watkins was requesting the raw data for the survey in order to deep dive the cause for such a difference from the survey and reality	There was no further update with regards to this from the ward Cllrs but this point was discussed by WCC later in our meeting in regards to updated traffic concerns. Please see minutes for agenda point.
Stakeholder Group for Planning	New stakeholder group to be set up.	Cllr Screen discussed the stakeholder groups still being set up by Welsh Government. Sgt Johnson, Gwent Police will participate. Awaiting confirmation of other stakeholders. No members of the public are invited as will be run by WG, with input from both Cardiff and Newport Council. Ward Cllrs will receive redacted Minutes.

Public Participation

No public attendance today due to change of date and venue. Clerk noted issued raised by public via email.

- Lighthouse Park continues to experience persistent issues related to anti-social behaviour and unsafe parking. Despite repeated requests from residents and the Community Council, NCC has declined to implement nighttime barrier closures and has stated it will not engage in further discussion on this matter. Residents have expressed reluctance to report incidents to the police due to legitimate concerns about potential escalation and intimidation. While an offer has been made by NCC for a meeting with the Head of Service to explore alternative methods of addressing ASB, significant concern remains within the community regarding the lack of effective intervention to date. Council will continue to urge NCC to increase the deployment of Community Safety Wardens in the area. However, it is noted that current warden contact ceases at 5:00 PM, whereas much of the disruptive activity occurs later in the evening. The out of hours service is by means of a messaging service that is not acted upon until the following day. Efforts will also be made to secure improved signage advising of potential park closure, in order to reinforce expectations of behaviour and deter misuse, even if such closure cannot be formally enacted at present. Furthermore, the Council is considering submitting a formal complaint to Newport City Council, citing a failure to adequately safeguard an elderly and vulnerable population. Initial concerns have been raised with the Age-Friendly Communities initiative and the Older People's Commissioner for Wales, expressing deep disappointment at NCC's apparent departure from its stated commitment to being an Age-Friendly City.

Planning 10 mins

Ref	Applicant	Detail	Update
25/0269	Oakfields Nurseries Lighthouse Road Newport NP10 8SF	REPLACEMENT OF OLD FENCE WITH SECURE BRICK WALL AND GATES Part retrospective	Refused
25/0166	Old St Peters St Peters Crescent Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (ARCHAEOLOGY), 4 (VENTS) AND 6 (DOOR FURNITURE) OF 22/0602 INSTALLATION OF PHOTOVOLTAIC CELLS, AIR SOURCE HEAT PUMPS AND ENCLOSURE, FLUES AND NEW HARDWOOD ENTRANCE DOOR	Delegated
25/0168	Old St Peters St Peters Crescent Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (VENTS), 4 (DOOR FURNITURE), 5 (ARCHAEOLOGY) AND 7 (SECONDARY GLAZING) OF 22/0603 LISTED BUILDING CONSENT FOR INTERNAL ALTERATIONS TO EXISTING DWELLING, INSTALATION OF PHOTVOLTAIC CELLS, AIR SOURCE HEAT PUMP AND ENCLOSURE, FLUES AND NEW HARDWOOD ENTRANCE DOOR	Delegated
25/0276	White Gates Outfall Lane St Brides Wentlooge Newport NP10 8SS	S73 APPLICATION TO VARY CONDITION 9 (REMOVAL OF PD RIGHTS) OF 23/0379 DEMOLITION AND REMOVAL OF EXISTING DWELLING AND CONSTRUCTION OF NEW DWELLING (RE SUBMISSION FOLLOWING REFUSAL OF 22/1223)	Refused
25/0307	Land To Southwest Of Ty Mawr Farm Lighthouse Road Newport South Wales	PARTIAL DISCHARGE OF CONDITION 7 (ARCHAEOLOGY) OF 24/0955 PROPOSED HAY STORAGE BARN AND RETENTION OF NEW SITE ACCESS, FARM TRACKS AND YARD AREAS (RETROSPECTIVE)	Delegated
25/0230	New Dairy Farm Lighthouse Road Newport South Wales NP10 8SF	LAWFUL DEVELOPMENT CERTIFICATE FOR THE COMMENCEMENT OF DEVELOPMENT IN RELATION TO PLANNING PERMISSION 11/0883	GRANTED
25/0113	Holly House Coast Road St Brides Wentlooge Newport NP10 8SQ	S73 APPLICATION TO REMOVE CONDITION 5 (REMOVAL OF PD RIGHTS) OF 10/1120 RETENTION OF REPLACEMENT DWELLING (AMENDED PROPOSAL FOLLOWING APPROVAL 08/1043)	REFUSED

Further information available from Newport City Councils NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference number www.newport.gov.uk

Council Finances

Examination and Payment of Accounts including reconciliation at 30.06.25. Please note payment of One Voice Wales membership fee added after agenda had been set due to timing of invoice, and removal of charge for OVW Government Finance training due to being awarded a full bursary for the cost.

Method	Payee	Description	Amount
BACS	Clerk Nikki Malpas	Wages April 58 hours	***
BACS	Zurich Insurance	Insurance- Paid out on 1 st June due to renewal date falling between meetings	£300
BACS	Vision ICT	Email Hosting	£96
BACS	Nikki Malpas	Stationery	£12.99

BACS	Nikki Malpas	Stationery	£8.49
BACS	Nikki Malpas	Stationery	£23.99
BACS	Nikki Malpas	Stationery	£6.99
BACS	SLCC	New Clerk Webinar	£24
BACS	SLCC	ILCA Qualification Fee	£24
BACS	OVW	Membership fee paid on 12.06.25	£150
		*** Redacted GDPR	

Matters to note or review and agree 15 mins.

Item	Detail
Update from NCC on signage and planter positioning	Currently with the engineer for design investigations. Clerk will continue to email for updates.
Senedd Report on Local Councils role Governance and Accountability	Report published and distributed for discussion. No comments to record.
Letter to Welsh Government on waste funding	Approved. Chair to discuss with other Community Council Chairs and sign letter to send.
Revised Financial regulations 2025	NALC model financial regulations 2025 distributed. Council acknowledged.
Electoral Review Programme 2025	Link to The Policy and Practice document distributed. No comments to record.
PEDW Hearing Meetings	<ul style="list-style-type: none"> Hearing Session 1: Wednesday 02 July 2025 at 10:30 - Ecology and Biodiversity Hearing Session 2: Thursday 03 July 2025 at 10:30 - Planning Conditions. <p>WCC is not an invited participant but may attend as observers and indicate we want to speak during opening. Councillors to attend online if possible and report back next month.</p>
Planning update	Cllr Foster met with Neil Gunther to discuss planning update. A number of sites were discussed. Enforcement visits and issues noted to be monitored.
Facebook page	To discuss creating Facebook page for the purpose of sharing information with residents. Comments would be disabled. Council is keen to reach a wider audience, however, due to safety concerns agreed that this will be discussed further next month when governance issues should be resolved. The ability to message will also be disabled and the page will be used to distribute information only and reach more residents.
Innovative Practice Conference	Conference will take place at Hafod a Hendre, Royal Welsh Showground, Builth Wells on Wednesday 2 July. Council is unfortunately unable to attend; clerk will forward any minutes or information after the event.
Well-being of Future Generations (Wales) Act 2015: Post-legislative scrutiny	Link circulated. Consultation ended 11/06/25. At gathering evidence stage. Oral hearings planned *23 June 2025 *30 June 2025 *7 July 2025. No comments to record.

Update on Transport Strategy Group	Capture additional issues in preparation for submission to NCC and discuss latest response. More cars reported in the re-en, these will be added to the transport document. Council are keen for another traffic survey to be carried out due to the ongoing number of cars in the re-en and the amount of HGV's causing many near misses on the road as well as contributing to the degradation of the road making it unfit for purpose. Council acknowledges that some major areas have been addressed such as Morgan Way junction, however, there are still many large potholes causing damage to vehicles and pose a danger to cyclists. Council to reconvene on 06.07.25 to discuss issues.
Section 6 Biodiversity report	Discussed plan that is due to be published this year and consideration for new plan to be written for the next reporting round. Discussed possible Council meeting for August to debate ideas for new plan. Rachel to visit 01/07/25 to discuss application for free pack. Areas planned for a site visit are Peterstone Village Hall Nellys Park, St Brides Wentlooge Village Hall and Lighthouse Residents Park
Consultation to improve the administration and enforcement of Council Tax in Wales.	Link to access consultation documents distributed for discussion. No comments made. Cllrs to read and prepare comments if required for next month.
Training schedule for Planning Aid Wales	Chair requested group training. Will book Peterstone Hall to use large screen. Details of free webinar training also circulated, dates to be agreed.
Purchase of portable hearing loop	Discuss purchasing a portable hearing loop for use at the village halls, to meet the needs of the public and comply with the Equality Act 2010. Clerk has supplied quotes for a hearing loop and Council agreed to purchase Hearing loop from Amazon once governance issues resolved.
Design logo for Wentlooge Community Council	Cllr Turner proposed 2 logos' for Wentlooge Community Council. Council voted on a design to be used with future correspondence and social media.
Community Council Liaison Meeting	26th June 6pm Committee Room 1 Civic Centre. Cllr Turner and Cllr Picton to attend.
OVW training dates June	Discuss booking training, 2 free places on specific courses, 50% bursary available for all others. Dates have been circulated. Cllrs to email clerk with preferences.

Correspondence/Consultations 15 mins

- Request from Peterstone Village Hall Committee for a donation towards roof repairs at Peterstone Village Hall. Cllr Foster has been in contact with company who supplied the panels on behalf of Peterstone Village Hall Committee to see if they are able to help with the issues. WCC is unable to contribute the amount needed for the repairs.
- Request from Hope Dog Rescue for a donation. Clerk to check donations to date due to small budget and a number of donations already made under sec 137.
- Clerk to email to invite Karen to next meeting in July.

Meeting concluded at 22.05pm

Clerk to the Council clerk@wentloogecommunitycouncil.co.uk