

## **WENTLOOGE COMMUNITY COUNCIL**

Serving the Communities of St Brides and Peterstone  
[clerk@wentloogecommunitycouncil.co.uk](mailto:clerk@wentloogecommunitycouncil.co.uk)



## **MEETING OF WENTLOOGE COMMUNITY COUNCIL** **TUESDAY 20<sup>th</sup> MAY 2025 AT PETERSTONE VILLAGE HALL** **MINUTES**

### **Present:**

Chair, Cllr Judy Clatworthy  
Vice Chair, Cllr Julie Foster  
Cllr Lucy Turner  
Cllr Ann Picton  
Cllr Frank Lovejoy  
Clerk Nikki Malpas

3 Members of public  
PCSO Rod Caddy

### **Apologies/Declaration of Interest \***

Cllr Anne Farrugia

### **Minutes**

Confirmed the Minutes of the Meeting of the Council held on 15<sup>th</sup> April 2025

### **Matters arising from the minutes**

- Save the Six Bells Meeting. Separate minutes from the meeting held on 13.05.25 will be uploaded to the website.
- Living Levels meeting. Cllr Foster, Cllr Turner and Cllr Picton attended. Reported that it was a fabulous presentation and showcased the great work being done by the Living Levels projects but it is a shame that the area is being ruined by certain visitors.

### **Police Matters**

PCSO Rod Caddy gave the following updates:

Operation Absorb is set to address illegal vehicles on the road imminently. Vehicles will be stopped for checks on insurance, MOT, and roadworthiness. Member of public noted many heavy goods vehicles are not covering their loads, risking debris falling onto the road. PCSO Caddy stated that any suspected unsafe vehicles will be stopped.

Surgeries will be 1<sup>st</sup> Sunday of month 01.06.25 - 06.07.25 - 03.08.25 - 07.09.25 planned from 1400 – 1500 at Peterstone Village Hall.

A suggestion was made at the March meeting to alternate surgeries between Peterstone Village Hall and Lighthouse Park. Clerk will email police to request alternating between village halls in fairness to the community.

A camper van was recovered from the reen on the B4239. The van attempted to swerve to avoid a bike and slipped on oil. Members of the public reported difficulties with road closure signs being relocated, causing residents of St Brides to be unaware of the closure. PCSO Caddy stated it was necessary to move the closure signs out further to warn larger vehicles of the inaccessibility as they are unable to turn around once on that road. The recovery of the vehicle took an extended period of time and NCC attended to clear the oil spill. A member of the public also mentioned various issues

with E-bikes and scooters. PCSO Caddy agreed that they pose a problem but noted that pursuing them is unsafe due to modifications that increase their speeds. This issue needs to be addressed at a higher level.

Clerk noted monthly reports had not been received since January PCSO Caddy believed these had been sent. Clerk will also chase this up.

### **City Councillor Report**

At a previous meeting Cllr Screen requested a monthly update of items to be addressed by City Cllrs. Unfortunately, Cllr Screen needed to leave before this section was covered today. Clerk to email for updates.

Item	Update 15.04.25	Follow up 28.05.25
St Peters Sewerage Scheme	Cllr Watkins informed that Dwr Cymru preparing preadoption report	Email received stating that work should be starting imminently
Lighthouse Park evening closure	Cllr Watkins informed that there is no further update. Meeting has been requested with all parties involved	Stakeholder meeting planned for 22 <sup>nd</sup> may 2025 at St Brides Village Hall 9.30am.
Traffic survey	Cllr Watkins was requesting the raw data for the survey in order to deep dive the cause for such a difference from the survey and reality.	Clerk to email for update

### **Public Participation**

Residents of Lighthouse Park have reported ongoing instances of antisocial behaviour. Groups are still visiting after 10pm. Residents have given up reporting due to lack of attendance and being passed between police and community safety wardens. PCSO Caddy requested that any useful CCTV footage to be forwarded to the police. A dedicated stakeholder meeting to address these concerns, particularly those arising from the installation of the car park, will be held on 22nd May at St Brides Village Hall at 9:30 am. PCSO Caddy has indicated that his shift concludes at 10 pm, thus he usually returns to the station by 9:30 pm. It has been proposed that additional patrols be requested post-10 pm to address these issues.

Members of the public wished to draw attention to the charity group Neptunes Pirates, who visited the Lighthouse Park car park and foreshore at the weekend to carry out a litter pick of the area. This was in response to an earlier visit where the organiser had been shocked at the state of the area. Residents of the park welcomed this group and thanked them for the amount collected. This was in excess of 20 bags plus a huge amount of metal and plastic pulled from the estuary. This will be sorted and recycled where appropriate. Clerk to write thank you letter to this group.

Unfortunately, due to the earlier AGM meeting, it was decided to hold over all non-urgent items on the agenda until the following month.

### **Planning** 10 mins

These will be reviewed at the next agenda meeting due to matters arising from the AGM.

Ref	Applicant	Detail	Update
25/0269	Oakfields Nurseries Lighthouse Road Newport NP10 8SF	REPLACEMENT OF OLD FENCE WITH SECURE BRICK WALL AND GATES Part retrospective	Delegated Objection letter sent as per minutes from April
25/0166	Old St Peters St Peters Crescent Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (ARCHAEOLOGY), 4 (VENTS) AND 6 (DOOR FURNITURE) OF 22/0602 INSTALLATION OF PHOTOVOLTAIC CELLS, AIR SOURCE HEAT PUMPS AND ENCLOSURE, FLUES AND NEW HARDWOOD ENTRANCE DOOR	Delegated
25/0168	Old St Peters St Peters Crescent Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (VENTS), 4 (DOOR FURNITURE), 5 (ARCHAEOLOGY) AND 7 (SECONDARY GLAZING) OF 22/0603 LISTED BUILDING CONSENT FOR INTERNAL ALTERATIONS TO EXISTING DWELLING, INSTALATION OF PHOTVOLTAIC CELLS, AIR SOURCE HEAT PUMP AND ENCLOSURE, FLUES AND NEW HARDWOOD ENTRANCE DOOR	Delegated
25/0276	White Gates Outfall Lane St Brides Wentlooge Newport NP10 8SS	S73 APPLICATION TO VARY CONDITION 9 (REMOVAL OF PD RIGHTS) OF 23/0379 DEMOLITION AND REMOVAL OF EXISTING DWELLING AND CONSTRUCTION OF NEW DWELLING (RE SUBMISSION FOLLOWING REFUSAL OF 22/1223)	Delegated
25/0307	Land To South West Of Ty Mawr Farm Lighthouse Road Newport South Wales	PARTIAL DISCHARGE OF CONDITION 7 (ARCHAEOLOGY) OF 24/0955 PROPOSED HAY STORAGE BARN AND RETENTION OF NEW SITE ACCESS, FARM TRACKS AND YARD AREAS (RETROSPECTIVE)	Delegated
25/0230	New Dairy Farm Lighthouse Road Newport South Wales NP10 8SF	LAWFUL DEVELOPMENT CERTIFICATE FOR THE COMMENCEMENT OF DEVELOPMENT IN RELATION TO PLANNING PERMISSION 11/0883	GRANTED

Further information available from Newport City Councils NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference number

[www.newport.gov.uk](http://www.newport.gov.uk)

### **Council Finances**

Examination and Payment of Accounts including reconciliation at 30.05.25. Council to reconvene on 01.06.25 to examine end of year accounts before submission to Internal Auditor.

Please note updated information regarding Payee and Amount for VE Day food and supplies and printing since agenda was agreed.

Method	Payee	Description	Amount
BACS	Clerk Nikki Malpas	Wages April 64 hours	***
BACS	Vision ICT	Website training	£90.00
BACS	SSAFA	As agreed at 15.04.25 meeting	£100.00
BACS	Green & Co	Payroll	£122.47
BACS	Lucy Turner	VE Day leaflets - Digital Printing	£63.39

BACS	Julie Foster	VE Day Food and supplies for party.	£822.58
BACS	SLCC	Ethical Frameworks Training	£78.00
BACS	Malpas Court Primary School	Payment for clerk equipment as agreed through Access to Work. £500 contribution via Council, the rest to be reimbursed by DWP	£1344.07
BACS	SLCC	New Clerk Webinar	£24
BACS	NCC	First precept admittance received	£7315.50
		*** Redacted GDPR	

**Matters to note or review and agree** 15 mins.

Item	Detail
Update from NCC on signage and planter positioning	Currently with the engineer for design investigations. Clerk will continue to email for updates.
Senedd Consultation on Local Councils role Governance and Accountability	Report published and distributed for discussion. Item held over to next month due to matters arising from AGM.
Consultation on Cardiff Regional Transport Plan	Due to the submission date falling between council meetings, the council met on 6 <sup>th</sup> May to discuss and submit consultation on the CRTP
Letter to Welsh Government on waste funding	Approved Chair to discuss with other Community Council Chairs
Insurance due for renewal 31/05/25	Zurich quote for renewal £300. Clear Council have stated their cheapest quote would be £680. Council agreed to stay with Zurich.
Revised Financial regulations 2025	NALC model financial regulations 2025 distributed. Item moved to next month due to matters arising from AGM.
Electoral Review Programme 2025	Link to The Policy and Practice document distributed. Item moved to next month due to matters arising from AGM.
Save The Six Bells Group Meeting	Meeting held on 13/05/25 6.30 Peterstone Village Hall. Minutes to be uploaded to the website. Overview of Save the Six Bells campaign – they have a number of grant applications in place. Awaiting decision. Information regarding their plan is available online on their webpage. <a href="#">Home - Save the Six Bells</a>
Planning update	Cllr Foster met with Neil Gunther to discuss planning update. Carried out site visit to areas within community.
Facebook page	To discuss creating Facebook page for the purpose of sharing information with residents. Comments would be disabled. Decision held over until June meeting due to matters arising in AGM.
Lighthouse Park continued ASB	NCC replied they are unable to provide service to attend to lock and unlock car park. Referred to the police to deal with ASB. Meeting requested with all parties. Date set for 22/05/25

	9.30am St Brides Village Hall. Separate minutes to be published after meeting.
Innovative Practice Conference	Conference will take place at Hafod a Hendre, Royal Welsh Showground, Builth Wells on Wednesday 2 July. Agenda item to be held over to June meeting due to matters arising from AGM.
Ethical Frameworks Joint SLCC and OVW event	Clerk attended. PowerPoints to be shared with councillors.
Update on Transport Strategy Group	Camper van in reën this week after swerving to avoid bikes and hitting oil on road. Police recovered vehicle. Details noted in police matters section.
Section 6 Biodiversity report	Discuss plan that is due to be published this year and consider new plan to be written for the next reporting round. Discuss asking Rachel to make a site visit. Item held over to next meeting due to matters arising from AGM.
Consultation to improve the administration and enforcement of Council Tax in Wales.	Link to access consultation documents distributed for discussion. Item moved to next month due to matters arising in AGM
Training schedule for Planning Aid Wales	Chair has asked if we can discuss possibility of group training. Moved to next month's agenda due to matters arising from AGM.
Possible purchase of portable hearing loop	Discuss purchasing a portable hearing loop for use at the village halls to meet the needs of the public and comply with the Equality Act 2010. Clerk to research prices and report next month.
Design logo for Wentlooge Community Council	Cllr Turner proposes to design a logo for Wentlooge Community Council. Item held over until next month due to matters arising from AGM.

#### **Correspondence/Consultations** 15 mins

Request from Peterstone Village Hall Committee for a donation towards roof repairs at Peterstone Village Hall. Cllr Foster has been in contact with company who supplied the panels on behalf of Peterstone Village Hall Committee. We are awaiting the outcome of this contact.

To receive correspondence not specifically referenced on the agenda (Decisions cannot be taken in relation to matters raised under this agenda item).

Meeting concluded at 21.52pm

Clerk to the Council

clerk@wentloogecommunitycouncil.co.uk