

WENTLOOGE COMMUNITY COUNCIL

Serving the Communities of St Brides and Peterstone
clerk@wentloogecommunitycouncil.co.uk



MEETING OF WENTLOOGE COMMUNITY COUNCIL

TUESDAY 18th FEBRUARY 2025 1915 HOURS

ST BRIDES VILLAGE HALL

AGENDA

Apologies/Declaration of Interest/Resignations 5 mins

To receive apologies for absence and declarations of Personal/Prejudicial Interest

Minutes 5 mins

To confirm the Minutes of the Meetings of the Council held on 21st January 2025

Police Matters 15 mins

Council to be given update on police matters

Matters arising from the minutes 5 mins Update on meetings attended.

NCC Liaison Meeting

One Voice Wales Area Meeting

Public Participation 15 mins

Members of the public present may address questions or make comments on the agenda through the Chair of the Council

City Councillor Report 15 mins

Update from City Councillors for Marshfield and Tredegar Ward

Council Finances 15 mins

Examination and Payment of Accounts including reconciliation at 31.01.25

Update from Audit Office

Method	Payee	Description	Amount
BACS	Clerk - Sara Nurse	January Salary 32 hours	£***
BACS	Clerk - Expenses	January – Consumables	£127.98
		*** Redacted GDPR	

Matters to note or review and agree 15 mins.

Item	Detail	Responsible
Update from NCC on signage and planter positioning	Council to agree locations and provision made within 2024 budget	All
Changes to the Bus Service	Commencing 2 nd March	For information
Wentlooge Community Council Section 137 grant procedure	Revised to include threshold of £5k	For approval
Letter to Welsh Government on waste funding	Draft circulated for comment	For approval
Application for Clerk position	Interview	For discussion
Update on waste complaint Outfall Lane	Chair/Vice Chair to update	All
Update from NRW for waste in reens	For discussion and agree next steps	All
Internal Auditor	As agreed at the AGM Kate Cone will officiate as Auditor and a letter of engagement has been sent	For information
Audit Regulations	Council to approve Asset Register/Financial Risk Assessment/Code of Conduct/ F&GP Minutes	For approval
Electoral Review 2025	Circulated for comment	For information
Update on Transport strategy Group	Capture additional issues in preparation for submission to NCC	All

Planning 10 mins

Ref	Applicant	Detail	Update
Delegated	Hartland Church Road St Brides Wentlooge Newport NP10 8SQ	DEMOLITION OF EXISTING GARDEN ROOM TO ENABLE THE ERECTION OF A TWO STOREY SIDE AND SINGLE STOREY REAR EXTENSION SITE:	New application
23/0545	Land And Property Formerly Known As The Lodge Broadstreet Common Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (MATERIALS), 3 (TREE PROTECTION), 4 (ARCHAEOLOGY), 5 (DRAINAGE DETAILS) AND 6 (DRIVEWAY DETAILS) OF 17/1177 FOR THE PROPOSED DEMOLITION OF EXISTING CARE HOME AND CONSTRUCTION OF 2NO. DETACHED DWELLINGS WITH NEW ACCESS (AS VARIED BY NON-MATERIAL AMENDMENT 24/0847)	Change to Conditions

24/0772	Blas Gwent St Peters Crescent Peterstone Wentlooge Cardiff South Wale	EXTENSION OF EXISTING POLYTUNNEL, ERECTION OF AN AGRICULTURAL BARN WITH A PHOTOVOLTAIC ARRAY ON THE ROOF AND INSTALLATION OF A SEWAGE TREATMENT SYSTEM SITE:	New application pending
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Further information available from Newport City Councils (NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference number www.newport.gov.uk

Correspondence/Consultations 15 mins

Correspondence from St Brides resident relating to Village Hall

To receive correspondence not specifically referenced on the agenda (Decisions cannot be taken in relation to matters raised under this agenda item).

MEMBERS OF THE PUBLIC AND THE PRESS CAN OBTAIN ANY DOCUMENTS REFERENCED ON THE AGENDA FROM THE CLERK PRIOR TO THE MEETING.

Members of the press or the public can also attend the meeting – as the clerk works part time for the council, please contact the clerk by no later than 2 pm on the day of the meeting to obtain the access link details.

Clerk to the Council

clerk@wentloogecommunitycouncil.co.uk