



WENTLOOGE COMMUNITY COUNCIL
Serving the Communities of
St Brides and Peterstone
clerk@wentloogecommunitycouncil.co.uk



MEETING OF WENTLOOGE COMMUNITY COUNCIL

TUESDAY 21ST OCTOBER 2025 7.15pm

PETERSTONE VILLAGE HALL

AGENDA

Apologies/Declaration of Interest/Resignations 5 mins

To receive apologies for absence and declarations of Personal/Prejudicial Interest

Minutes 5 mins

To confirm the Minutes of previous meeting on 9th October 2025 at St Brides Village Hall

Police Matters 15 mins

Council to be given update on police matters

Public Participation 15 mins

Members of the public present may address questions or make comments on the agenda through the Chair of the Council

City Councillor Report 15 mins

Update from City Councillors for Marshfield and Tredegar Ward

Road repairs

Fly tipping

St Peters Sewerage Scheme

Matters arising from the minutes 5 mins

Update on meetings attended.

OVW AGM 01.10.25

NCC Liaison meeting 02.10.25

OVW Area meeting 09.10.25

Lighthouse Park ASB meeting 16.09.25

Council Finances 15 mins

Examination and Payment of Accounts including reconciliation up to 30.09.25

Update from Audit Wales re 24/25 audit

Method	Payee	Description	Amount
BACS	Clerk Nikki Malpas	Wages September 30 hours	***
CREDIT	Nikki Malpas	Portable hearing loop refund – returned due to being unsuitable.	£149.94
BACS	Planning Aid Wales	Cllr Turner training. Payment agreed via email due to taking place between meetings	£20
BACS	SLCC	Clerk Training	£24
BACS	SLCC	Clerk Training	£72

BACS	Green & Co	Payroll services	£131.04
BACS	Nikki Malpas	Poppy Wreath Royal British Legion	£48.41
		*** Redacted GDPR	

Matters to note or review and agree 15 mins.

Item	Detail	Responsible
Confirm Cllr Clatworthy as acting Chair.	WCC confirm the agreement not to elect officers until 'erosion of democratic process' resolved. Still awaiting response from NCC. WCC agree to Cllr Clatworthy to act as Chair to remain legal.	Council to confirm.
Letter from Superintendent Jason White	Discuss reply and meeting request to letter sent from Superintendent Jason White with regards to reports of intimidation.	Council to discuss
Update from NCC on signage and planter positioning	Email with quote provided. Boundary signs £794.12 per sign x4 Total £3176.48	Council to discuss
Update on Transport Strategy Group	WCC met on 06.07.25 to update comments and capture new information. This has been emailed to Transport department. Tom has also chased on behalf of Ruth Jones MP	Clerk to update. Council to consider who to contact.
Consultation WG: Extend duty on local authorities to broadcast meetings.	Consultation to seek views regarding expanding legal duty to broadcast meetings other than full council.	Council to discuss
Section 6 Biodiversity report Landfill Disposals Tax Communities Scheme	Agree separate date to review previous plan. Report needs to be published by the end of the year. Council to consider new points for updated plan. A number of training sessions have already been shared. Possibly apply for a grant to support new plan	Information circulated. Council to contribute to new plan.
Website and email provider quotes before transition to .gov.uk email and website	Clerk has contacted alternative ICT providers for quotes to consider changing providers before transferring to .gov.uk domains	Council to consider
Training Plan	Training plan needs to be updated	Council to discuss
Audit results	Discuss disappointing qualified opinion on 24/25 audit. Email sent to Cllrs stating reasons for qualified result. Cllr Turner to dispute reasons	Council to discuss
Maintenance of defibs at both village halls	The defibs at both halls have now been transferred to WCC. Need to appoint Cllrs responsible for updating and maintaining them.	Council to discuss
Request for support from YFC	Cllr Turner has requested support for YFC for their upcoming event	Council to discuss
Payroll cancellation	Clerk has taken advice from HMRC and would be able to arrange payroll ourselves as there is only one employee.	Council to consider

Community Boundaries Consultation	Consultation will run until 23 rd November. Information forwarded to Cllrs	Information circulated. Council to discuss.
Written Statement from Jayne Bryant re update on actions to support the role, governance and accountability of the community and town council sector	Work to begin in autumn on first theme: standards of behaviour.	Information circulated. Council to acknowledge.
Draft remuneration report 26/27	Consultation ends 18 th November	Report circulated
Budget 26/27	Discuss date for full council to meet regarding budget for 2026/27. Possibly tie in with Section 6 meeting.	Council to discuss

Planning 10 mins

Ref	Applicant	Detail	Update
25/0504	150A Lighthouse Park Estate Beach Road St Brides Wentlooge Newport NP10 8SU	INSTALLATION OF A PLATFORM LIFT AND CREATION OF APPROPRIATE LANDING AREAS FOR WHEELCHAIR ACCESSIBILITY	Granted with conditions

Any areas of concern to raise?

Further information available from Newport City Councils (NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference number www.newport.gov.uk

Correspondence/Consultations 15 mins

To receive correspondence not specifically referenced on the agenda (Decisions cannot be taken in relation to matters raised under this agenda item).

Thank you from Wales Air Ambulance

Saranne Phillips to attend meeting in November to discuss plans to address fly tipping

Next meeting to be held at St Brides Village Hall on 18th November 2025 at 7.15pm.

MEMBERS OF THE PUBLIC AND THE PRESS CAN OBTAIN ANY DOCUMENTS REFERENCED ON THE AGENDA FROM THE CLERK PRIOR TO THE MEETING.

Members of the press or the public can also attend the meeting – as the clerk works part time for the council, please contact the clerk by no later than 2 pm on the day of the meeting to obtain the access link details.

Clerk to the Council

clerk@wentloogecommunitycouncil.co.uk