



WENTLOOGE COMMUNITY COUNCIL
Serving the Communities of
St Brides and Peterstone
clerk@wentloogecommunitycouncil.co.uk



MEETING OF WENTLOOGE COMMUNITY COUNCIL

TUESDAY 9TH SEPTEMBER 2025 at 1915

ST BRIDES VILLAGE HALL

AGENDA

Please note change of date due to availability of Cllrs

Apologies/Declaration of Interest/Resignations 5 mins

To receive apologies for absence and declarations of Personal/Prejudicial Interest

Minutes 5 mins

To acknowledge the Minutes of the meeting of the Council held on 15th July 2025. Cannot confirm due to governance issues.

Police Matters 15 mins

Council to be given update on police matters. August report circulated

Public Participation 15 mins

Members of the public present may address questions or make comments on the agenda through the Chair of the Council

City Councillor Report 15 mins

Update from City Councillors for Marshfield and Tredegar Ward.

Peterstone sewerage scheme- Cllr Howells provided email update 06.08.25: Still awaiting update from Welsh Water.

Traffic Survey: Data provided from 2023 and 2024 not substantial evidence to impose limitations.

Lighthouse Park – Teams meeting held 25.07.25 to discuss ASB and installation of CCTV

Matters arising from the minutes 5 mins

Update on meetings attended.

Lighthouse Park ASB meeting

Draft minutes circulated NCC Liaison Meeting 26.06.25

Draft minutes circulated OVW area meeting 03.07.25

Acknowledge positive meeting with Ruth Jones 05.09.25 to discuss local issues.

Acknowledge purchase of portable hearing loop.

Council Finances 15 mins

Examination and Payment of Accounts including reconciliation up to 31st August 2025.

Method	Payee	Description	Amount
BACS	Clerk Nikki Malpas	Wages July 54 and August 30 hours. August paid 28.08.25 due to no meeting	***
BACS	OVW	Biodiversity Training Part 2 - Cllr Turner	£21
BACS	Nikki Malpas	Portable hearing loop	£149.95

BACS	SLCC	Clerk Training	£18
BACS	OVW	Nature Management Training - Cllr Turner	£21
BACS	Newport City Council	Credit part refund for Access to Work equipment	£620.06
DIRECT DEBIT	Information Commissioners Office	Yearly Fee GDPR compliance. To be deducted 01/09/25	£52
BACS	Green &Co	Payroll Processing	£131.04
BACS	Newport City Council	Credit 2 nd Precept Payment	£7315.50
BACS	Lucy Turner	20 hours Audit preparation	***
		*** Redacted GDPR	

Matters to note or review and agree 15 mins.

Item	Detail	Responsible
Confirm nonelection of officers.	WCC confirm the agreement not to elect officers until 'erosion of democratic process' resolved. Awaiting response from NCC	Council to acknowledge.
Update from NCC on signage and planter positioning	Update in May, with the engineer for design investigations. Have since chased this up again. Email update forwarded in June. Non urgent work postponed.	Clerk to update
Letter to Welsh Government on waste funding	Approved. Chair to discuss with other Community Council Chairs.	Update from Chair
Update on Transport Strategy Group	WCC met on 06.07.25 to update comments and capture new information. This has been emailed to Transport department. Discuss recent sad death on B4239, speed, size of vehicles compared to road – suggestion to write to some of the local companies in regard to driving standards of lorries & reminders that covers/securing must be adequate.	Clerk to update. Council to consider who to contact.
Section 6 Biodiversity report	Agree separate date to review previous plan. New packages available from OVW Biodiversity team.	Information circulated. Council to contribute to new plan.
Digital health of community and town councils	Update from Welsh Government about the progress on digital health.	Report circulated by clerk
Transition to .gov.uk email and website	WCC needs to transition to official .gov.uk email addresses and website to remain compliant. Email circulated with information	Clerk has circulated information
Review signage from Chris Harris, Living Levels	Review simple country code sign that has been created by Chris to display at the gates in the	Cllrs to review and approve.

	car park to the coastal path at the Lighthouse car park.	Clerk to obtain planning permission once happy.
Draft Planning (Wales) Bill	A draft Bill has been produced to begin to familiarise yourselves with the proposed plans. This will be formally introduced to the Senedd in September.	Email circulated by clerk and summary provided. Council to acknowledge.
Welsh Government consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales	The consultation is to seek views on proposed revisions to the Separate Collection of Waste Materials for Recycling – A Code of Practice for Wales	Link circulated by clerk. Consultation ends 22.10.25
OVW change of constitution	Extraordinary meeting planned for 03.09.25 now cancelled. Vote will now take place during AGM on 01.10.25.	Confirm if Cllr Turner is able to attend with Cllr Foster as substitute.
Proposal for Twinning Partnership between Dobroslav Community(Ukraine) and Wentlooge	Request from Dobroslav community to consider twinning with Wentlooge. Information circulated to Cllrs.	Cllr Turner made initial enquiry.
Planning Aid Wales- Strategic Development Plans: A Community Guide	New guide is designed for community and town councils; community groups and individuals wanting to understand and respond to Strategic Development Plan consultations.	Link to plan circulated. Council to acknowledge.
Discuss availability to arrange update meeting with NCC	NCC have requested to book an update meeting with regards to the ASB at Lighthouse Park car park.	Cllrs to discuss
OVW and SLCC joint event Wednesday 12 th November.	Joint event to be held online. The theme is 'Managing a Changing Environment', this event will explore how you can navigate evolving challenges in local governance. It is open to Clerks and Cllrs. £65 per attendee.	Council to discuss who to attend.
Audit submission August 2025	Acknowledge the work of Cllr Turner to investigate previous audit figures to enable correct submission this year	Cllr Turner to feedback.
Proposal to investigate new noticeboards.	Current noticeboards are looking quite worn and can be difficult to open/lock.	Council to discuss.
Proposal to set date for Clerk regular wages of 30 hours.	Discuss date to be set for regular 30 hours payment, additional hours to be agreed at meeting as needed to be authorised by BACS.	Council to discuss
Acknowledge Facebook page now live.	WCC Facebook page is now live and has had an increase in public interaction. Has made it easier to convey messages and share local information.	Council to acknowledge.
Discuss water levels within the area.	Concern over water levels in the area after a very dry summer. Do we need to feedback to NRW?	Council to discuss.

Fly tipping	Continued fly tipping in the area is sometimes being left for prolonged periods of time, causing risk to wildlife. Can ward Cllrs liaise with NCC?	Council to discuss.
Road repairs	Council notes that repairs outside Newton House have been completed. Will further repairs be carried out and in what time period? Can ward Cllrs liaise with NCC?	Council to discuss.

Planning 10 mins

Ref	Applicant	Detail	Update
25/0504	150A Lighthouse Park Estate Beach Road St Brides Wentlooge Newport NP10 8SU	INSTALLATION OF A PLATFORM LIFT AND CREATION OF APPROPRIATE LANDING AREAS FOR WHEELCHAIR ACCESSIBILITY	Delegated
21/0031	Land South Of Heol Las Stables Green Lane Peterstone Wentlooge Cardiff South Wales	INSTALLATION OF KERBING, FENCING AND ROAD MARKINGS ASSOCIATED WITH A NEW PERMANENT ACCESS ROAD AND JUNCTION TO THE SOUTH OF THE GREEN LANE OVERBRIDGE, HEOL LAS, TO PROVIDE A NEW RAILWAY MAINTENANCE ACCESS ROAD ACROSS THE GREEN LANE REEN FROM HEOL LAS TO THE PROPOSED CARDIFF PARKWAY STATION PLUS THE INSTALLATION OF AN EARTHWORK STRUCTURE TIE-IN ASSOCIATED WITH A NEW PENSTOCK WITHIN THE GREEN LANE REEN TO CONTROL WATER FLOWS	GRANTED WITH CONDITIONS

Any areas of concern to raise?

Further information available from Newport City Councils (NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference number www.newport.gov.uk

Correspondence/Consultations 15 mins

To receive correspondence not specifically referenced on the agenda (Decisions cannot be taken in relation to matters raised under this agenda item).

MEMBERS OF THE PUBLIC AND THE PRESS CAN OBTAIN ANY DOCUMENTS REFERENCED ON THE AGENDA FROM THE CLERK PRIOR TO THE MEETING.

Members of the press or the public can also attend the meeting – as the clerk works part time for the council, please contact the clerk by no later than 2 pm on the day of the meeting to obtain the access link details.

Clerk to the Council

clerk@wentloogecommunitycouncil.co.uk