

WENTLOOGE COMMUNITY COUNCIL

Serving the Communities of St Brides and Peterstone
clerk@wentloogecommunitycouncil.co.uk



MEETING OF WENTLOOGE COMMUNITY COUNCIL

TUESDAY 20TH MAY 2025 1915 HOURS

PETERSTONE VILLAGE HALL

AGENDA

Apologies/Declaration of Interest 5 mins

To receive apologies for absence and declarations of Personal/Prejudicial Interest

Minutes 5 mins

To confirm the Minutes of the Meetings of the Council held on 15th April 2025 at St Brides Village Hall

Police Matters 15 mins

Council to be given update on police matters - No report received to forward

Matters arising from the minutes 5 mins

Update on meetings attended.

Convey thanks from Cllr Forsey for our backing of the motion to ban the release of helium balloons on council owned land.

Living Levels Meeting

Save the 6 Bells Meeting

Public Participation 15 mins

Members of the public present may address questions or make comments on the agenda through the Chair of the Council

City Councillor Report 15 mins

Update from City Councillors for Marshfield and Tredegar Ward

Item	Update 15.04.25	Follow up
St Peters Sewerage Scheme	Cllr Watkins informed that Dwr Cymru preparing preadoption report	
Lighthouse Park evening closure	Cllr Watkins informed that there is no further update. Meeting has been requested with all parties involved	
Traffic survey	Cllr Watkins was requesting the raw data for the survey in order to deep dive the cause for such a difference from the survey and reality	

Council Finances 15 mins

Examination and Payment of Accounts including reconciliation at 30.04.25

Update from Audit Office

Method	Payee	Description	Amount
BACS	Clerk Nikki Malpas	Wages April 64 hours	***
BACS	Vision ICT	Website training	£90.00
BACS	SSAFA	As agreed at 15.04.25 meeting	£100.00
BACS	Green & Co	Payroll	£122.47
BACS	Digital Printing	VE Day leaflets	£63.39
BACS	Costco	VE Day Food	£353.39
BACS	SLCC	Ethical Frameworks Training	£78.00
BACS	Malpas Court Primary School	Payment for clerk equipment as agreed through Access to Work. £500 contribution via Council, the rest to be reimbursed by DWP	£1344.07
BACS	SLCC	New Clerk Webinar	£24
BACS	NCC	First precept admittance received	£7315.50
		*** Redacted GDPR	

Matters to note or review and agree 15 mins.

Item	Detail	Responsible
Update from NCC on signage and planter positioning	Currently with the engineer for design investigations.	Clerk to update
Senedd Consultation on Local Councils role Governance and Accountability	Report published and distributed for discussion	Council to acknowledge changes and respond
Consultation on Cardiff Regional Transport Plan	Due to the submission date falling between council meetings, the council met on 6 th May to discuss and submit consultation on the CRTP	Council have responded
Letter to Welsh Government on waste funding	Approved Chair to discuss with other Community Council Chairs	Update from Chair
Insurance due for renewal 31/05/25	Zurich quote for renewal £300. Clear Council have stated their cheapest quote would be £680	Council to consider and agree
Revised Financial regulations 2025	NALC model financial regulations 2025 distributed	Council to acknowledge changes

Electoral Review Programme 2025	Link to The Policy and Practice document distributed	Council to acknowledge
Save The Six Bells Group Meeting	Meeting held on 13/05/25 6.30 Peterstone Village Hall	Council have met with met with Save the Six Bells group. Minutes to be uploaded to website.
Planning update	Cllr Foster to meet with Neil Gunther to discuss planning update	Cllr Foster to update
Facebook page	To discuss creating Facebook page for the purpose of sharing information with residents. Comments would be disabled	Council to discuss
Lighthouse Park continued ASB	NCC replied they are unable to provide service to lock and unlock car park. Referred us to the police. Meeting requested with all parties. Date set for 22/05/25 9.30am St Brides Village Hall	Council to discuss
Innovative Practice Conference	Conference will take place at Hafod a Hendre, Royal Welsh Showground, Builth Wells on Wednesday 2 July	Council to consider
Ethical Frameworks Joint SLCC and OVW event	Clerk to attend	Clerk to update
Update on Transport Strategy Group	Capture additional issues in preparation for submission to NCC and discuss latest response	Council to agree and respond
Section 6 Biodiversity report	Discuss plan that is due to be published this year and consider new plan to be written for the next reporting round. Discuss asking Rachel to make a site visit	Council to consider
Consultation to improve the administration and enforcement of Council Tax in Wales.	Link to access consultation documents distributed for discussion	Council to consider
Training schedule for Planning Aid Wales	Chair has asked if we can discuss possibility of group training	Council to consider
Possible purchase of portable hearing loop	Discuss purchasing a portable hearing loop for use at the village halls, to meet the needs of the public and comply with the Equality Act 2010.	Council to consider
Design logo for Wentlooge Community Council	Cllr Turner proposes to design a logo for Wentlooge Community Council	Council to discuss

Planning 10 mins

Ref	Applicant	Detail	Update
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25/0269	Oakfields Nurseries Lighthouse Road Newport NP10 8SF	REPLACEMENT OF OLD FENCE WITH SECURE BRICK WALL AND GATES Part retrospective	Delegated Objection letter sent as per minutes from April
25/0166	Old St Peters St Peters Crescent Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (ARCHAEOLOGY), 4 (VENTS) AND 6 (DOOR FURNITURE) OF 22/0602 INSTALLATION OF PHOTOVOLTAIC CELLS, AIR SOURCE HEAT PUMPS AND ENCLOSURE, FLUES AND NEW HARDWOOD ENTRANCE DOOR	Delegated
25/0168	Old St Peters St Peters Crescent Peterstone Wentlooge Cardiff South Wales	PARTIAL DISCHARGE OF CONDITIONS 2 (VENTS), 4 (DOOR FURNITURE), 5 (ARCHAEOLOGY) AND 7 (SECONDARY GLAZING) OF 22/0603 LISTED BUILDING CONSENT FOR INTERNAL ALTERATIONS TO EXISTING DWELLING, INSTALATION OF PHOTVOLTAIC CELLS, AIR SOURCE HEAT PUMP AND ENCLOSURE, FLUES AND NEW HARDWOOD ENTRANCE DOOR	Delegated
25/0276	White Gates Outfall Lane St Brides Wentlooge Newport NP10 8SS	S73 APPLICATION TO VARY CONDITION 9 (REMOVAL OF PD RIGHTS) OF 23/0379 DEMOLITION AND REMOVAL OF EXISTING DWELLING AND CONSTRUCTION OF NEW DWELLING (RE SUBMISSION FOLLOWING REFUSAL OF 22/1223)	Delegated
25/0307	Land To South West Of Ty Mawr Farm Lighthouse Road Newport South Wales	PARTIAL DISCHARGE OF CONDITION 7 (ARCHAEOLOGY) OF 24/0955 PROPOSED HAY STORAGE BARN AND RETENTION OF NEW SITE ACCESS, FARM TRACKS AND YARD AREAS (RETROSPECTIVE)	Delegated
25/0230	New Dairy Farm Lighthouse Road Newport South Wales NP10 8SF	LAWFUL DEVELOPMENT CERTIFICATE FOR THE COMMENCEMENT OF DEVELOPMENT IN RELATION TO PLANNING PERMISSION 11/0883	GRANTED

Further information available from Newport City Councils (NCC) planning portal for full details of any planning applications submitted to NCC and search using the reference number www.newport.gov.uk

Correspondence/Consultations 15 mins

To receive correspondence not specifically referenced on the agenda (Decisions cannot be taken in relation to matters raised under this agenda item).

Request from Peterstone Village Hall Committee for a donation towards roof repairs at Peterstone Village Hall

MEMBERS OF THE PUBLIC AND THE PRESS CAN OBTAIN ANY DOCUMENTS REFERENCED ON THE AGENDA FROM THE CLERK PRIOR TO THE MEETING.

Members of the press or the public can also attend the meeting in person or remotely – as the clerk works part time for the council, please contact the clerk by no later than 2 pm on the day of the meeting to obtain the access link details.

Clerk to the Council

clerk@wentloogecommunitycouncil.co.uk