

# WENTLOOGE COMMUNITY COUNCIL

Date: 16<sup>th</sup> July 2019

In attendance: One member of the public  
Mrs M Mulcahy (Clerk)

Venue: Peterstone Village Hall

Present Cllr B Miles (Chairman)

Apologies: None

Cllr J Foster

Cllr A Picton

Cllr J Clatworthy

City Cllr R White

Cllr T Witchell

Cllr F Lovejoy

Cllr D Birch

Cllr M Birch

## MINUTES OF MEETING

1 Meeting started at 7.15

2 No apologies were received.

3 No declarations of interest.

4 Previous Minutes - The minutes of the meeting held on 11<sup>th</sup> June 2019 were accepted by the Council and duly signed by the Chairman. Proposed by City Councillor White and seconded by Cllr Clatworthy.

5 Police issues

5.1 Chairman went through the latest Marshfield area police report as police representatives were not present.

-Issues and concerns raised about Green Lane were discussed and Chairman confirmed that position is being monitored. [BM to action](#)

-Complaints about tethered horses on common ground

Further concern has been raised by WCC and members of the public about the condition of horses and their apparent lack of care especially during the current weather as authorities have been informed but the situation seems to have got worse. As stated, in previous meetings anyone who has concerns about the welfare of any horses should report them directly to Jonathan Prangley, the Horse Welfare Officer at Newport. JF advised that Jonathan Prangley is doing weekly visits to area. [BM to contact Jonathan Prangley and the Horse welfare society, for advice and assistance. BM to action](#)

-Concerns about vehicles and police issues

JF advised WCC of her concerns about the lack of feedback and support from Gwent Police and South Wales Police about reporting urgent matters, relating to the use of all types of vehicles on local roads. Chairman has suggested that JF send her concerns to PC Giles and to copy in Jeff Cuthbert and WCC Chairman. [JF to action](#)

5.2 Speedwatch update - The new Speedwatch co-ordinators had sent an email to Christopher Evans regarding the implementation of Speedwatch in WCC area but were basically referred back to the BM as he had already undertaken the training course in a personal capacity. BM has offered to go through the training session with the new coordinators as he currently, holds the equipment etc.,. The police have completed the risk assessment for the Peterstone area and BM has offered to help TW to complete a Risk assessment for the St Brides area which will then have to be approved by the police. Chairman to check with the police that they hold insurance to cover the Speedwatch

volunteers as it is a police initiative. As speedwatch is not organised by WCC, the volunteers etc are not covered by insurance under the Insurance policy held by WCC. [BM to action](#)  
-Police Speed limit sign. Police have taken funding away and do not have resources to replace or repair sign. DB advised that the Solar panel is covered by hedges etc.,. Clerk to Contact Newport City services and ask them to cut back hedges to see if that will allow solar batteries to recharge. [Clerk to Action](#)

6 Public Participation – One member of the public present.

- The representative from Marshfield Magpies litter group advised that the group are considering the suggestion to purchase a covert camera due to a large quantity of toxic waste being tipped in Tymawr Lane the other night and the continual flytipping in Hoarse Lane. The matter has already been brought up at the Marshfield Community Council meeting and they are considering partly funding the camera as well as the group crowd funding.

Chairman advised that NRW can supply cameras but the group would have to prove it is a tipping hot spot. This means that someone on every occasion would need to go out on every occasion to record the tip when it happens and also make sure it is recorded on flymapper as well as being reported to Newport City Council via fix my street. Chairman has given his telephone number in order that any flytipping can be reported to him as he has access to flymapper .

- Whilst at Marshfield CC meeting last week, City Councillor White was present and made aware of the concerns about activities in the scrapyards and a yard down the road which are close to the gas station and high pressure gas pipeline. RW confirmed that the relevant authorities are aware of situation.

- Blue House Lane formally known as Stone House Lane

The representative of Living Levels Project advised that the living levels have information about the lane which is currently being discussed with Newport City Council. Chairman will contact Living Levels in order, to discuss matter fully. In interim JF, to forward Chairman, information, that she has already received from the representative. JF thanked the Living Levels representative for their assistance with the information as the road is not recognised in the Newport City Council records even though it used to be extensively used. [BM to action](#)

-WCC councillors asked representatives for further information about what Living Levels will be doing in their area as the initial presentation that was given by Living Levels was right at the beginning when they were just collating what they were going to do. Clerk will contact Gavin at Living Levels and ask him if he would be able to give another presentation to the Council. [Clerk to Action](#)

-NB On the 28<sup>th</sup> September 2019 Living Levels will be having a History Day at Tredegar House. All the information that they have found since undertaking the project will be exhibited.

7 Review of actions arising from the Council meeting on 11<sup>th</sup> June 2019

7.1 Declaration of office form was completed during meeting by Councillor Birch and was duly witnessed and signed by Clerk.

7.2 Remuneration forms to be completed by rest of Councillors if opting out of allowance. DB, MB and TW completed forms during meeting. Clerk to forward form, to JF for completion. [Clerk to action](#)

Chairman advised that OVW is going to arrange a meeting with HMRC to discuss remuneration, as it is still subject to tax and has to be claimed through PAYE.

- 7.3 Outcome of issues reported by WCC to fix my street, police and Newport City Council.  
Chairman advised that NCC is still very slow in coming out to remove flytipping. Chairman is regularly reporting tipping sites and any problems to NCC.
- 7.4 Chairman and JF met with Joanne Evans the NCC Solicitor and discussed:  
-Historical case for encroachment on the common. The Solicitor requires a full dossier which is being currently put together by Chairman and JF.  
-Right of Way for Stone House Lane. This had been discussed earlier in this evenings meeting. Chairman added that Jayne Bryant AM has agreed to submit a letter of support. City Councillor White has also agreed in this evenings meeting to submit a letter of support.
- 7.5 Display of Lyn Harding plaque – Plaque is now on display in St Brides Hall. The grandson of the gentleman that made the plaque has sent a note of thanks to WCC for sending him photographs and details about the plaque.
- 7.6 Review of Charter between Newport CC and Community Councils  
Chairman advised that the matter was raised briefly at the last NCC Liaison meeting, which was poorly attended by only a few Community Councils. A number of Community Councils have previously advised that they are challenging the Newport Shared Community Charter due to the withdrawal of the concurrent grant and concern over lack of communication. Matter is ongoing. Chairman to keep WCC informed. [BM to action](#)
- 7.7 Proposed purchase of back up memory for WCC laptop  
Purchase was discussed but initially saving on the Cloud will be reviewed. [Chairman, JF and Clerk to action](#)
- 7.8 Latest position on Welsh Audit  
BDO who are the auditors working on behalf of Welsh Audit are querying amount variances between 2017/18 and 2018/19. Clerk and Chairman advised Council of the queries and the reasons for the variances. [Action Clerk and BM](#)
- 7.9 Latest position on Register of Interest Forms - Monitoring Officer for Newport has now given further written guidance on the completion and Publication of Register of Interest Forms. Primarily, it is not a legal requirement for the forms to be completed or published on line unless the forms have been completed. As there was no legal reason to complete forms in the first place WCC have decided not to publish Register of Interests information on website as paper records are held by Clerk. Proposed by JC and seconded by RW.
- 8) Finance
- 8.1 Council received latest monthly bank statements and reconciliation.

Account	Bank Balance as at 12.6.19
Council Current Account	£5731.50
Council Saving Account	£1292.40

NB. Cheques amounting to £1653.78 had been approved and issued prior to the above statement but not cashed.

8.2 Council approved payment:

Method	Payee	Description	Amount
Cheque	Mrs M Mulcahy	Printer Cartridges	21.00

- 9) Marshfield Enforcements / Planning Applications
- 9.1 The Council discussed the delegated planning decisions and planning applications. Chairman advised Council that the clerk had sent a no objection letter to Newport Planning regarding the change of use of Chapel Guest House.
- 9.2 Chairman briefly discussed the NCC Draft supplementary planning guidance document as it does not directly apply to WCC
- 9.3 Chairman advised that the Consultation on the National Development Framework, has been delayed until the end of August but will have no effect on WCC.
- 10) Environment
- Some issues had already been discussed earlier in the meeting. Additional concern was raised about tyres left on sea wall and fires burning in Ton-Y-Pil area. BM to action
- 11) Correspondence & Matters of Interest
- 11.1 Concern raised by member of the public about using Green Lane. Issues are still ongoing and police/authorities are aware. Chairman advised that Green Lane should be referred to as Heol Las. Any concern should be reported to the police and Newport City Council.
- 11.2 CALM – Invitation to Celebration at Magor Marsh  
Chairman was due to attend but had to send his apologies with a note of thanks for work that CALM had done.
- 11.3 Chairman completed the South Wales Fire Survey, on behalf of WCC and reflected upon the work that South Wales Fire have to do in the WCC community including rescuing horses.
- 11.4 Chairman advised that at the recent legal training session that he attended all the Community Councils were advised they should pay the data protection fee to the ICO even if only a small amount of data is held by Community Councils. Payment by direct debit is £35. Proposed and agreed by TW and seconded by MB  
NB Five councillors agreed to pay the fee and three were against. Form to be sent to BM.  
[Clerk to action](#)
- 12) Representatives/Reports –
- 12.1 Report on NCC Liaison meeting on 20.6.19 had already been discussed earlier in meeting.
- 12.2 Next OVW area meeting is on 18.7.19.
- 13) Training/conferences
- 13.1 To identify any further training required by Clerk or Councillors. Clerk to liaise with new Councillor about Code of Conduct training. [Clerk to action](#)
- 13.2 Compilation of Training Course Record for Councillors. Full training record for all Councillors has nearly been compiled by clerk. JF to supply, details of her training records.  
[Clerk and JF to action](#)
- 13.3 Report on Understanding the Law training on 19.6.19. Chairman found the training very good and it highlighted, Councils should only make lawful payments
- 14) Communication
- 14.1 To agree items to be included in the monthly communication to residents in the Marshfield Mail and any posts to the Community Council website.  
Chairman to compile a piece, about resources that are used in the area by the Fire Brigade.  
[BM to action](#)
- 15) Items for inclusion in next Agenda

JF advised that concerns have been raised recently by residents about:  
Overgrowth on corner close to bend by Peterstone hall. BM to report to NCC. [BM to action](#)  
Speed of vehicles in St Peters Crescent. Matter was discussed and Chairman will look into the cost of purchasing a child at play sign to be installed in Crescent. [BM to action](#)  
JF advised that Phil Thomas at Greenmoor Nurseries has refilled the wooden planters which they have provided in the Peterstone and St Brides area with plants. WCC to send a letter of thanks .  
[Clerk to action](#)

**There being no other business, the meeting concluded at 22.00 with the date of the next meeting being confirmed as Tuesday 17<sup>th</sup> September 2019 which will be held at St Brides Village hall.**

Chairman's signature..... Date .....

