

WENTLOOGE COMMUNITY COUNCIL

Date: 16th June 2020

Venue: The meeting was held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

Present Cllr B Miles (Chairman)

Cllr J Foster

Cllr J Clatworthy

Cllr F Lovejoy

Cllr T Witchell

Cllr D Birch

Cllr M Birch

Apologies: Cllr A Picton

City Cllr R White

In attendance: Mrs M Mulcahy (Clerk)

MINUTES OF MEETING

- 1 Meeting started at 7.36pm
- 2 Apologies received from Cllr Picton and City Cllr White
- 3 No declarations of interest.
- 4 Previous Minutes - The minutes of the meeting held on 18th February 2020 were accepted by the Council and duly signed by the Chairman. Proposed by Cllr Foster and seconded by Cllr Witchell

Chairmans' Statement :

Meetings which were due to be held in March, April and May did not take place due to the current situation with the Coronavirus. As a consequence of not being able to hold a meeting the Chairman kept the Councillors up to date with current issues by sending them a Chairman's Report by email. Councillors were happy with the format of the reports and they have been asked to go back through reports and give answers to questions raised in reports to Clerk.

Chairman advised:

- that people have been taking advantage of lockdown situation with flytipping etc.,. Councillors are asked to be diligent and to report any matters.
- It has been noticed that there has been a large police presence in the area during lockdown. The police are aware of traffic situation and speed of vehicles.
- Newport West MP Ruth Jones has advised him that she does not know anything about the Wentlooge Levels and has agreed that sometime after lock down she will visit the area and be given a half day tour by our Chairman.
- The VE day celebrations were postponed due to lock down. The Chairman is going to contact the National Lottery to advise them that the celebration plans are to be carried forward to after lock down.
- Current situation with the Hub Grant from Living Levels. St Brides have received all the materials requested for the new fence etc.,. and the marker stone and planning for Peterstone are in place.
- A flyer will be going out to all residents shortly from Wentlooge Community Council in association with PRAID who are paying for the flyers. It will contain information about how

to report incidents and will also provide contact details including email addresses for the correct people to contact for particular issues. Marshfield Community council have also asked for a copy of the report to get an understanding of how to deal with issues on the levels.

5) Correspondence and matters of interest relating to Coronavirus

5.1 Council unanimously agreed delegating any urgent Council decisions which could not wait until the next Full Council meeting during any period of restricted activity, declared by Government in respect of the Coronavirus to the clerk in collaboration with Chairman and Vice Chairman. Any other decisions would be taken by Council at their monthly council meetings.

5.2 Council agreed scheduled WCC Council meetings should go ahead remotely. Councillor Foster will make enquiries into how to use the loop system in Peterstone Hall as it has been brought to the councils attention the difficulty that some councillors have in hearing during some meetings.

Community Council will also hold a meeting in August this year due to not being able to hold meetings during the last couple of months.

Please note: The Annual meeting which had to be postponed due to the current situation will be held later in the year when hopefully lockdown will be lifted sufficiently to allow members of the public to attend the meeting.

NB It should be noted that where an annual meeting is delayed , all appointments from the 2019 Annual meeting continue.

6) Finance

6.1 Council received and approved the internal auditors report for 2019/20. Proposed by Cllr Witchell and seconded by Councillor Lovejoy.

6.2 Council received and approved the accounting statements and Annual Governance statement for 2019/20. Chairman duly signed statement on behalf of council. [Clerk to action](#)

6.3 Council received latest monthly bank statements and reconciliation.

Account	Bank Balance as at 12 th May 2020
Council Current Account	5391.98
Council Saving Account	1294.33

6.4 Council noted and approved the following payments:

Method	Payee	Description	Amount
Cheque	Mrs M Mulcahy	Sundry Items	26.50*
Cheque	Mrs Mulcahy	Clerks Quarterly Pay	773.40*
Cheque	Vision ICT	Annual hosting charges for website and emails	458.40*
Cheque	BHIB Ltd	Annual Council Insurance Renewal	285.82*
Cheque	K Cone	Internal Auditor Fee	100*
Cheque	SLCC	CILCA training course	300*
Cheque	Mrs M Mulcahy	Clerks Quarterly Pay	773.40

Cheque	Mrs M Mulcahy	Sundry items	32.64
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*Payments made by the Clerk under delegated authority

Gwent Police Monthly Surgery

Residents are advised that there is a police public surgery on Sunday 5th July 2020 From 1pm - 3pm and every 1st Sunday of the month from then on.

Claire Montgomery Brown, Community Support Officer will be conducting a telephone surgery for residents who wish to discuss any issues with Policing or if you need re-assurance regarding ongoing challenges.

Contact details for Claire and the rest of the Area Policing Team can be found at www.gwent.police.uk/your-area/ward.html?wardId=NP02

Please call 07870910742 at any time between 1pm and 3pm on Sunday 5th July

Information for residents – Please be aware

- The police are advising residents to secure sheds. Garden furniture has been stolen from the area.
- **Rogue Trader** – A person on foot and without a vehicle has been in the local area offering to do home improvements.
- Last year the community council distributed a number of “DO NOT KNOCK “door stickers as statistics show that older people are being continually tricked by fraudulent tradesmen turning up on their door steps. The residents who are displaying the stickers have advised that the stickers do deter people from knocking on their door and as a consequence the community council will arrange for more stickers to be distributed.
- Parts were stolen off a car in the St Brides area
- CCTV has been installed in St Brides Park.

There being no other business, the meeting concluded at 20.30 with the date of the next meeting being confirmed as Tuesday 21st July 2020 which will be held remotely.

Chairman’s signature..... Date

