

WENTLOOG COMMUNITY COUNCIL

Clerk – Josie Yeo: tel. 07908 012810: email. wentloogecc@live.co.uk

MINUTES OF THE WENTLOOG COMMUNITY COUNCIL MEETING – 16th October 2018

ST BRIDES VILLAGE HALL

Present: Cllr Brian Miles (BM) – Acting Chair; Cllr Julie Foster (JF); (RW): Cllr Judy Clatworthy (JC): Frank Lovejoy (FL); City Cllr Richard White; Cllr Ann Picton; Mrs J Yeo - Clerk (JY)

Members of the Public: Three members of the public

Ahead of the meeting the council members interviewed two candidates for the post of Clerk to the community council.

1.0 CHAIRMAN

Cllr Miles Acting Chair declared the meeting open at 19.50hrs

2.0 APOLOGIES

Cllr Tony Witchell

3.0 MINUTES OF LAST MEETING

The minutes of the last meeting were approved and signed off by the Acting Chair

4.0 POLICE ISSUES

PS Roland Giles in attendance. BM ran through the latest Police Report for incidents reported in September. PS Giles offered to try and arrange for the police liaison officer for the travellers' sites to attend a WCC meeting to provide update the community council.

5.0 MEETING OPEN TO MEMBERS OF THE PUBLIC

6.0 MATTERS ARISING

6.1 Risk Assessment: BM talked through the risk assessment. No high risks were noted. RW proposed the risk assessment be agreed, JC seconded. Risk assessment was approved.

6.2 VAT Advice: The process of claiming VAT back for St Brides village hall is specific to the village hall and is not the concern of the community council.

6.3 DeFib machine for St Brides Village Hall: This is a matter for the St Brides Village Hall to organise. BM offered advice and information as to costs and where it would need to be placed and where to go for training. It was noted that both Peterstone & St Brides village hall have First Aid kits that need updating. BM proposed that WCC fund two new first aid kits, RW seconded. Motion carried.

6.4 Green Lane Community Litter pick:

7.0 MATTERS ARISING

7.1 Marshfield Primary School: Marshfield School has asked for a contribution to their appeal to raise funds towards the cost of two inter-active TV's. The council agreed this was a worthwhile cause and agreed a donation of £250. Motion proposed by BM and seconded by JC

7.2 Training Courses: BM is attending 'Making Effective Grant Applications' on 19th September. BM and JY attending Data Protection (GDPR) on 24th October.

8.0 PLANNING / ENFORCEMENTS

8.1 BM has received an update from planning and will circulate it to the council members.

9.0 ENVIRONMENTAL ISSUES

Issues discussed in item 5. No further issues to discuss

10.0 CORRESPONDENCE

10.1 Email has been received from the person responsible for the field by St Brides village hall to say that the overgrown vegetation on the highway has now been cut back, at the request of WCC. Clerk has sent a letter of thanks .

10.2 The chair announced he had received the resignation of the Clerk. The Clerk has offered to stay on until the New Year, if required, until a replacement can be appointed. **ACTION. Clerk to place vacancy in Marshfield Mail and also vacancy to be circulated to other community councils via Anne Jenkins – Liaison officer. Clerk to request job description from OVW**

10.3 JF read out a letter she has received from Alan Jones of Sea View Bungalow voicing his concerns about the vehicles parked on his land.

11.0 FINANCES

11.1 Bank Statements: Community Account: £ 6288.33 & Business Money Manager £1290.21 as of 12th August 2018.

11.2 Payments received:

- Precept £1487.67 (this rec'd after bank statement was rec'd)

Cheques drawn:

- 200087 Clerk, stationery £29.29
- 200088 Vision ICT £21.60
- 200089 Marshfield School £250

11.3 Audit update: BDO raised some queries last month which the internal auditor was able to advise on. Subsequent queries received this week will be resolved by the clerk.

12.0 MEETINGS ATTENDED

BM & JY attended OVW meeting 19th July ; There is Liaison meeting 20th September.

13.0 AOB

Tony Wichard

- Any update on Speedwatch application. BM said there has been delay but applications are progressing and hope to be up and running later this month.

Judy Clatworthy

- Bridesvale Gardens sign still not replaced **ACTION: Clerk to chase Streetscene**
- Little bridge outside St Brides village hall is very narrow. **ACTION: Clerk to ask Streetscene if a ' priority in one direction sign can be erected.**
- Hawse Lane railway bridge. Any update on when it will be open to vehicles. **ACTION: Clerk to contact Network Rail**

Richard White

- RW would like to pass on his thanks to RD and BM for re-doing the gold lettering on the War Memorial in St Brides and for the general maintenance around it.

Meeting closed at 22.00

Date of next meeting:

Tuesday 16th October 2018 St Brides Village Hall

Chairman.....

Date.....